



## Student Resource Scheme

### 1. BACKGROUND INFORMATION

There are a number of components of the Student Resource Scheme. They are:

- What the school provides when parents/carers agree to participate in the scheme
- What the school provides when your child undertakes specialised subjects and
- What Parents/Carers are required to provide.

### 2. WHAT THE SCHEME PROVIDES

By paying the Student Resource Scheme Fee your child will receive a range of materials including:

- All resources, textbooks and materials required for all studied subjects.
- Other resources and services including:
  - Student Diary (electronic version)
  - Student ID card

An additional subject fee is payable for some specialised subjects. By paying the Subject Fees applicable the scheme will provide additional consumable resources and materials to students in those subject areas. Examples of specialised subjects include (but are not limited to) the following:

- Art, Visual Arts and Visual Arts Studies
- Technology Studies
- Instrumental Music and Instrument Hire (if required)
- Hospitality Practices
- Industrial Technology and Design and Industrial Technology Studies
- Shop A and B
- Graphics
- Golf, Soccer, Physical Recreation

### 3. WHAT THE SCHEME DOES NOT PROVIDE

The scheme does not provide

- The basic consumables required by students. Please refer to the stationery list in the year level curriculum handbook.
- Additional extra curricula activities such as camps, excursions, participation in Greater Brisbane Sports (GBS) and other sporting events and venue entry to the compulsory school swimming carnival.

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## 4. GOVERNMENT TEXTBOOK ALLOWANCE

By participating in the scheme parents agree to relinquish the Government Textbook and Resource Allowance and pay the applicable fees in the schedule below.

## 5. SCHEDULE OF FEES

A full schedule of the fees payable under the scheme is available from the school office.

## 6. TERMS AND CONDITIONS – STUDENT RESOURCE SCHEME

### 1. PRINCIPLES

- 1.1 In accordance with the *Education (General Provisions) Act 2006*, the cost of providing instruction, administration and facilities for education of students enrolled at State schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
- 1.2 The School operates a Student Resource Scheme that enables a Parent/Guardian to enter into an agreement with the School and provides for the participating student's temporary use of prescribed textbooks and other resources and/or for the purchase by the parent of consumables and materials for the student's use.

### 2. BENEFITS OF THE SCHEME

- 2.1 The purpose of the scheme is to provide parents with a cost effective alternative to purchasing textbooks, resources, consumables and/or materials from elsewhere, through reduced prices gained from the school's bulk purchasing processes. Such provision is an education service that is not met by the State under s.50 (2) of the *Education General Provisions Act 2006*.
- 2.2 The scheme also ensures that students have the prescribed textbooks, resources and materials for their education and saves the Parent/Guardian time and money in sourcing the prescribed materials elsewhere.
- 2.3 The Student Resource Scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

### 3. PARTIES INVOLVED

- 3.1 This Agreement is between Albany Creek State High School (hereafter called "the School") and the Parent/Guardian in relation to provision of resources for the Student.

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- 3.2 The Student has been accepted into the Student Resource Scheme for the current school year. Agreements expire each year at the end of term 4.
- 3.3 In exchange for the Parent/Guardian complying with this Agreement, the Student Resource Scheme provides the Student with the texts and resources for educational use at school and home.
- 3.4 The texts and resources are provided to the Student and remain the property of the School at all times.
- 3.5 This Agreement outlines the roles and responsibilities in relation to the Student Resource Scheme and the terms and conditions which binds the parties during the term of the provision of the texts and resources.

## **4. TEXTS, RESOURCES AND MATERIALS PROVIDED**

- 4.1 The scheme provides all textbooks, resources, consumables and materials that a student is required to have for each year level or subject being undertaken as detailed in the attached Year Level and Subject Requirements list.
- 4.2. The Scheme does not provide:
  - Materials and consumables listed in the attached Year Level and Subject Requirements list.
  - Additional costs such as excursions, camps, performances and
  - the day-to-day needs of the student (e.g. note pads, pens etc.)
- 4.3 At the end of the provision period, all textbooks and resources on loan to the student must be returned to the school in the same condition as provided.

## **5. PERIOD OF PARTICIPATION**

- 5.1 The School agrees to provide the resources to the Student/Carer from the date all parties sign this Agreement and the Student receives the resources.
- 5.2 Subject to clause 5.3, the provision continues until the end of the agreement.
- 5.3 The provision may be ended earlier, at the School's absolute discretion, if:
  - the Student is no longer enrolled with the School;
  - the Student is excluded from the School;
  - if, in the opinion of the School, the Student is not meeting the School's behaviour and educational requirements, including absenteeism falling below 80% without appropriate justification;
  - the Parent/Guardian fails to comply with this Agreement.

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## **6. OWNERSHIP OF RESOURCES**

- 6.1 This Agreement does not give the student ownership of the resources. The school retains ownership of the resources during the term of the provision.
- 6.2 This Agreement and the School's delivery of the resources to the Student does not constitute a transfer of ownership, or the obligation to transfer ownership, of the resources to the Student or Parent/Guardian.

## **7. STATUS OF RESOURCES**

- 7.1 The resources being provided to the Student may not be new, and are likely to have been used before.

## **8. FEE FOR PROVISION OF RESOURCES**

- 8.1 If the parent / guardian and student opt to participate, a Student Resource Scheme fee will be due and payable by the parent / guardian.
- 8.2 By opting to participate in the scheme the parent/guardian also agrees to relinquish the Government Textbook Allowance issued to eligible students.

## **9. LOSS OR DAMAGE**

- 9.1 The resources provided for temporary student use by the scheme shall be kept in good condition by the student. The school Administration Office shall be notified immediately of the loss or negligent damage to, or caused by, any issued item.
- 9.2 Where an issued item is lost or negligently damaged, parents/carers will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the Parent/Guardian.
- 9.3 The Parent/Guardian must use their best endeavours to ensure that the resources are kept in good condition, and that they are not damaged, lost or stolen. It is the obligation of the Parent/Guardian to ensure the resources are kept in a safe place when taken off the School's site.
- 9.4 The Parent/Guardian must immediately notify the School if the resources are damaged, lost or stolen.
- 9.5 The Parent/Guardian agrees to cover any costs incurred by the School in repairing or replacing the resource and agrees to indemnify the School against any further loss or damage.

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## 10. CONSEQUENCES

- 10.1 All resources provided for temporary use by the program remain the property of the School and shall be returned at the end of the school year or when the student leaves the school, whichever is the earlier.
- 10.2 Where an item is not returned, the Parent/Guardian will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the Parent/Guardian.
- 10.3 Failure to comply with this Agreement may result in the School ending the Agreement including automatic loss of the resources or suspension of use for a period of time.

## 11. ACCEPTANCE OF AGREEMENT

- 11.1 By completing and signing the Student Resource Scheme Participation Agreement form which is included in *Student Resource Scheme* policy <http://ppr.det.qld.gov.au/corp/finance/services/Pages/Student-Resource-Scheme.aspx>, the Parent / Guardian is acknowledging they understand and accept the Terms and Conditions of this agreement.