

2017 STUDENT RESOURCE SCHEME INFORMATION

ALBANY
CREEK
STATE
HIGH
SCHOOL



Dear Parents/Caregivers

The information provided in this pack will assist you in planning your financial commitments for the 2017 school year and in ensuring your student is fully equipped for the school year.

Parents/Caregivers are directly responsible for providing students with textbooks and other resources for the student's use while attending school. As a service to assist parents/caregivers with the cost of these education resources, the school operates a Student Resource Scheme. The purpose of the scheme is to provide parents/caregivers with a cost effective alternative to purchasing textbooks, resources, consumables and/or materials from elsewhere, through reduced prices gained from the school's bulk purchasing processes.

The P & C Association, in partnership with the school, has endorsed the continuation of a Student Resource Scheme in 2017. Due to the increased costs associated with resourcing all subjects and to ensure that we continue to provide students with high quality and up-to-date resources, Albany Creek State High School has increased the fee for participation in the scheme in 2017.

The fee will increase to \$300 for Years 7-10 which will include the \$100 Jacaranda Digital Textbook Bundle subscription previously paid directly to Jacaranda by parents. The fee for Years 11-12 will increase to \$300 and there may also be some additional charges for specialised programs (eg Certificate III in Sport and Recreation and our Excellence Programs). We have also reviewed subject fees with a view to eliminating these and charging a flat rate to participate in the Scheme for 2018. At this time there are still some subjects requiring significant consumable resources (eg Furnishings, Art, Hospitality) so we will continue to charge a subject fee. Of course this will be reviewed again in 2017 with consideration for requirements of the new Senior Curriculum.

The Queensland Government Textbook and Resource Allowance supports this Scheme. The Textbook and Resource Allowance is paid only once in any calendar year, regardless of the number of schools the student attends. Current allowance rates are available at:

<http://education.qld.gov.au/finance/grants/fund/garp/html/par-stu.html>

Our Parents' and Citizens' Association has currently approved direct payment of all Text and Resource Allowances to the school in bulk.

While the scheme is fully endorsed by the P&C, the Scheme is run by the school.

As parents agree to join the Scheme, our school accounts officers raise invoices in the schools accounting system (OneSchool Finance) to record this commitment. These invoices are emailed to parents automatically. Even when payments are made at the same time, the accounting system will email parents the invoice for your records. If you have any concerns about paying an invoice (or would like to confirm a payment) please contact the school office.

A handwritten signature in black ink that reads 'Janelle Amos'.

Janelle Amos

Principal



Stationery Items

Stationery items, as outlined in the stationery list available from Term 3, will need to be provided by parents/caregivers. These items do not form part of the Student Resource Scheme.

Student Resource Scheme (SRS) – Terms and Conditions

Albany Creek State High School operates a Student Resource Scheme (SRS) to:

- Minimise the costs to parents/caregivers of providing textbooks and other learning resources for their child/ren,
- Ensure that an adequate bank of resources is available to ensure a quality education for all students.

There are very distinct savings to be made from joining the Scheme (refer to the Non-participation section over page).

The Student Resource Scheme is organised by the school and has the support of the P & C Association.

The Scheme is a co-operative fund generated by the funds received from parents/caregivers.

A Textbook Resource Allowance (TRA) is received by the school for all eligible students (see TRA information below).

In 2017 an amount of \$300 per student, in all year levels, will be charged to parents/caregivers who wish to participant in the scheme.

The Scheme does not provide any funds for the Parents' and Citizens' Association, is entirely voluntary and parents/caregivers are under no obligation to join.

Parents wishing to take advantage of the services provided by the Student Resource Scheme, pay the annual participation fee and sign the relevant form agreeing to the conditions therein.

Student Resource Scheme Benefits

The SRS operates under the policies and guidelines of the Department of Education and Training. A parent who does not wish to join the scheme is responsible for providing the student with the items that would otherwise have been provided to the student by the scheme as detailed on the Year Level Requirements List and/or Subject Requirements List, to enable the student to engage with the curriculum.

The Student Resource scheme provides the entire package for the specified participation fee and is not available in part.

Parents/Caregivers wishing to take advantage of joining the SRS pay an annual fee and receive the following benefits:

- All prescribed textbooks (repaired and replaced) for subjects, where applicable (including Jacaranda digital textbooks)
- Reproduced class materials which complement and/or substitute for textbooks
- Student reference material for hire/purchase (eg books, audio/video tapes, software)
- Other student reference books including E-Books and access to web site subscriptions (which would be costly if paid for on an individual basis but as a bulk registration through the school SRS the cost is reduced significantly).
- Student Diary

2017 STUDENT RESOURCE SCHEME INFORMATION

ALBANY
CREEK
STATE
HIGH
SCHOOL



- Additional computer software
- Minor equipment
- Photocopy and printing costs (classroom materials and workbooks)
- Materials for subjects where the instruction is extended through providing practical learning experiences in excess of materials provided by school grants including student material used for classroom projects
- Access to and use of the Internet for research and provision to computer based programs outside class time
- Student Identification Card

Text and Resource Allowance (TRA)

The Queensland Government provides a text and resource allowance for eligible students. With the approval of their Parents' and Citizen's Association, schools may be directly provided with this allowance. As such, Albany Creek State High School Parents' and Citizens' Association has approved the direct payment of the TRA to our school.

All eligible students receive the text and resource allowance. Ineligible students include:

- Students enrolled as full fee paying overseas students (FFOS)
- Students enrolled in a Centre for Continuing Secondary Education (CCSE)
- Students undertaking part time distance education from a non-state school accredited for distance education
- Students enrolled AFTER the first Friday in August

Any student transferring after the end of February from any Queensland secondary school (state or non-state) will be expected to carry a pro rata refund allowance from their departing school to their new school. Albany Creek State High School will calculate the pro rata amount and advise parents/caregivers of the payment amount due.

In 2016 the TRA amount were:

- Year 7, 8, 9 and 10 student: \$119
- Year 11 and 12 student: \$258

PARTICIPATION: Yes, I wish to join the SRS

The subsidy for a student eligible for the TRA has been taken into consideration, and as such, has reduced the total amount that parents/caregivers contribute to the 2017 SRS. The SRS represents excellent value and provides substantial savings to parents/caregivers of students in all year levels. The average cost of textbooks is approximately \$65.00 each, with some costing over \$100.00. The digital text package used in Years 7 – 10 carries a \$100 annual fee. To this end, every effort has been made to contain costs whilst ensuring that an adequate bank of resources is available for student use.

Parents/Caregivers are asked to complete the Student Resource Scheme Participation form for their child/ren. Additionally, the SRS contract conditions (listed on the back page of this form) must be read, understood and agreed to, by ticking the "Yes, I wish to participate in the 2017 SRS" box and by completing and signing the "Parent details" section.

The fee for the 2017 SRS is payable on submission of the form and should be finalised before 31 March 2017 (unless alternate arrangements have been agreed to by the school). Anyone who joins the scheme but fails to pay the full fee may be excluded from the SRS.

2017 STUDENT RESOURCE SCHEME INFORMATION

ALBANY
CREEK
STATE
HIGH
SCHOOL



Payment options:

- Cash, cheque, EFTPOS or credit card is accepted at the Administration Office.
- Direct payment of fees, via the Internet may also be established. Parents/Caregivers are asked to contact Administration office on 3325 6333.
- Centrepay is a free direct bill paying service available to parents/caregivers who receive Centrelink payments, such as Family, Newstart and Abstudy. Centrepay can make direct payments to Albany Creek State High School to pay for school fees. Should you wish to take advantage of this service, please contact the Administration office on 3325 6333
- Qparents Online

Financial Support

Parents/Caregivers who are experiencing financial hardship or would like to spread their expenses by paying in installments, can contact Student Administration on 3325 6333 to discuss alternative arrangements. Payment plans can be organised by either contacting 3325 6333 or emailing: bsm@albacreeshs.eq.edu.au to request an application.

An appointment can be made to see the Business Services Manager to discuss any further alternative arrangements if necessary by phoning 3325 6333.

NON-PARTICIPATION: No, I do not wish to join the SRS

Parents/Caregivers who choose not to join the SRS, are asked to complete the Student Resource Scheme Participation form for their child/ren by ticking the "No, I do not wish to join the 2017 SRS" box and by completing and signing the "Parent details" section.

A parent who does not wish to join the Scheme is responsible for providing the student with the items that would otherwise have been provided to the student by the scheme as detailed on the Year Level Requirements List and/or Subject Requirements List, to enable the student to engage with the curriculum.

The approximate cost to parents of providing all learning materials for the cheaper subject combinations, averaged across all year levels is \$845.00

If eligible, the Text and Resource Allowance (TRA) will be refunded to the parent/caregiver as shown above.

Additionally, Albany Creek State High School will provide a comprehensive list of all textbooks and resources required to be purchased by parent/caregiver, in lieu of joining the SRS. The Year Level Requirements List and/or Subject Requirements List and component costing will also assist a parent to calculate and substantiate an entitlement for Schoolkids Bonus.

Non-participation families will then be invoiced for those materials that can only be supplied by the school; eg photocopying, student diary, ID cards, practical subject consumables and the textbook and resource allowance will be credited to their account.



Other fees and charges not covered by the Scheme

Excellence Programs:

The Excellence Programs (The Arts and Football) require students to use additional materials to fulfill course requirements. For example, in Art students are provided with specialist art products to allow them to produce artworks, in Dance students are provided with specialist choreographic training, in Football a range of equipment is provided as well as coaching clinics. The Program fee is for the costs of materials and services used in the course.

Camps and Excursions:

The User Pays process is associated with external charges to the school; for example bus hire, admission costs, guest speakers and camp fees. Where a third party charges the school for the activity a User Pay fee is charged to the parent/caregiver. User Pays are to be balanced for each activity and a refund may be given as per the School Refund Policy, endorsed by the Parents' and Citizens' Association.

VET and Certificate Courses:

VET course fees (eg Certificate III Physical Recreation), are invoiced as a User Pays fee. Where a third party charges the school for the activity a User Pay fee is charged to the parent/caregiver.

Senior Schooling Subject fees:

Some senior schooling subjects (Years 11 and 12) may attract a fee due to the nature of the materials and or services being provided. Subject fees for 2017 are detailed in the Subject Selection Handbook.

Other:

A User Pays fee will also apply for the hire of equipment in the Instrumental Music program and the hire of a school Laptop. A fee may also be applied in some co-curricular activities and programs.