

### FAQs

#### 1. What Laptops are students allowed to bring to the BYO Laptop program?

The school has researched the pros and cons of the different Laptop devices available and has determined that the older devices are less supported. They also run the risk of not being able to run the required software as updates occur. For further information refer to the minimum Laptop specifications on the school website.

#### 2. Will there be additional requirements?

There will be a requirement for specific software to be installed on the device before school starts. A list of the software can be found on the school website. It is advised that students refer to these documents when getting their Laptop ready for school use.

#### 3. Do the students need to do anything to make the Laptop work at the school?

Yes. There are a number of guides that step a student through setting up their Laptop ready for school. You can find these guides on the school website. There are also some scripts that must be run at the beginning of the school year to connect the laptop to the network and printers. The school will work with students to facilitate access to the scripts.

#### 4. Will it impact the students existing pictures/documents or data?

No. The concept behind using your own personal device within the school is that you share it with your home-life. It will not impact your currently installed software and user data. There are guides to step a student through this setup procedure. Refer to the school website for more information.

#### 5. How can a student access the school network and Internet?

The school has created guides that will step a student through connecting to the school network and will show how to access the schools data. (G Drive and H Drive). These can be found on the school website. The school also has scripts that must be run to set the laptop up for use at Albany Creek SHS.

#### 6. Can a student bring an Android device?

No. An android device does not meet the requirements for Albany Creek State High School.

#### 7. Can a student bring an iPhone or iPod device?

No. An iPhone or iPod do not meet the requirements for Albany Creek State High School BYO Laptop program.

#### 8. Can a student bring a MS Surface device to the program?

No. A MS Surface does not meet the teaching and learning requirements of the Albany Creek State High School Laptop Program. A Surface Pro does meet the requirements of the Albany Creek SHS BYO Laptop Program.

#### 9. I am not familiar with the Laptop, will there be training?

There will be some training given to staff members so that they are able to advise the students on the use of their devices. The students will have access to the Laptop portal which has numerous guides and as the year progresses more guides will be made available.

#### 10. Who is responsible for any damage occurring to a Laptop?

As a personally owned device parents/carers are responsible for any damage to the Laptop. Parents/carers are advised to check their insurance policies to ensure that the Laptop is covered while at school and while being transported by students between home and school. Parents/carers are also advised to discuss with their children the proper care of the device.

Parents/carers are advised to purchase a quality carry case for the Laptop.

Where there has been deliberate damage to an Laptop by another student the school's Responsible Behaviour Plan will be used to determine consequences for the students involved in any such incident. Parents/carers of students involved in any such incident will be put in touch with each other in order for them to determine appropriate remediation.

## Principal's Welcome

The rapid development of information technology over the past few decades has opened up a range of new opportunities for students and schools. While literacy and numeracy continue to be a focal point within our school's curriculum, technology is transforming the ways in which our students and teachers interact with learning and knowledge. At Albany Creek State High School, the Bring Your Own Laptop Program in Years 10, 11 and 12, provides the benefits of recent technological advances to classroom learning.

The school has transitioned from a scheme where families contributed to the cost of a machine that was owned by the school. This has been replaced by a scheme where families purchase technology that they own and are responsible for which has proven to be more cost effective. This also allows families some flexibility in budgeting, as there are a range of suitable laptops options. To support students use of technology in the school, technical support is still offered through the school to help students to connect to the network and associated online services.

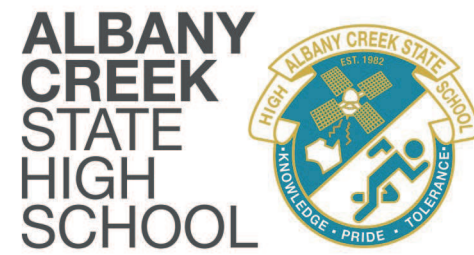
A number of digital resources are forming part of a toolkit used by the school to enhance learning. These include the JacPack collection of texts for Year 10 which is available via the school through the student resource scheme. In addition to this, selected apps facilitate students collaborative and flexible learning opportunities. This list is kept to a minimum to ensure that the cost of the program does not become unmanageable or unsustainable.

With any new technology, there is a need for us all to accept that each of us bears responsibilities for its proper and correct use. Students joining the program will be made aware of their responsibilities in terms of acceptable use as well as guidelines for the safety and care associated with their devices. We ask that families work with us to ensure that students understand their responsibilities and comply with the guidelines that are set as part of the program.

Given that our students will be living and working in a future where information technology is woven into nearly every aspect of life, Albany Creek State High School is committed to providing platforms that allow students to access text, images, video, and other interactive media both at home and in the classroom. This ability to gather information and knowledge on demand is essential to being part of a workforce that is flexible, innovative and resilient. In addition to this, the opportunities for collaboration provide students with new ways of working together to share knowledge and skills as part of their everyday classroom experience.

**Janelle Amos**

# 2018 Bring Your Own Laptop (BYO) Program



## Changes to Technology and Learning

Our BYO programs are designed to provide our students with access for the most appropriate devices for the curriculum on offer to particular Year Levels. Accordingly our Year 7, 8 and 9 students use an iPad for their day to day requirements that includes access to digital text books and apps.

Year 10,11 and 12 students are permitted to bring in laptops that are more suitable for more complex content creation expectations of our Senior Students. Parents/carers should keep in mind that Albany Creek State High School maintains computer labs to support the specific subject requirements of The Arts, IT, Graphics, Business and SOSE. Computer Pods are also available for our Year 7s.

Our BYO Laptop program is designed to further enhance our curriculum by enabling teachers to modify and redefine learning activities. Albany Creek State High School has already significantly invested in our teachers' professional learning as part of our 1 to 1 Laptop and BYO iPad Programs. Accordingly our teachers are in a strong position to take their learnings and experiences to develop curriculum supported by the laptop program.

## Software

MS Office 365 - Free to Queensland secondary students\*  
 Adobe Master Collection - \$27.50 payable to school yearly  
 AutoCAD 2017 - Free to Queensland secondary students\* 2017 has been released for students  
 Anti virus software

\*Free software is subject to the rules and conditions of the software provider. This may change at any time.

A full list of software for each year level is published on the school website. All of the published software should be loaded on your child's BYO Laptop at the beginning of the school year.

## Parents Financial Commitment

The basic requirements for the program are as follows.

Laptop: Depends on model and specifications selected by parent/student

Software: \$27.50 / student, yearly commitment, Adobe Master Collection

MS Office, Adobe Master Collection and AutoCAD are not owned by parents/carers and access to this software is dependent on the students enrolment at Albany Creek State High School and the software companies concerned ongoing BYOD policies and procedures.

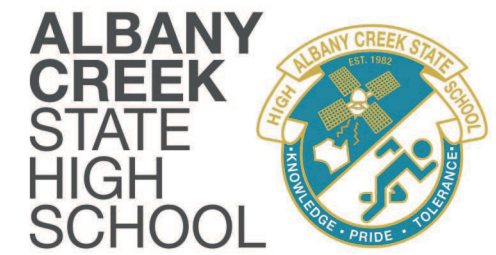
Any Graphics student using a MAC will require VM Ware Fusion or Virtual Box to run AutoCAD and/or Game Maker

An Antivirus program - cost depends on the software used.

## Important Steps to join the Albany Creek State High School BYO Laptop Program

- Step 1 Purchase (if you do not already own one) a suitable Laptop.
- Step 2 Pay Albany Creek State High School \$27.50 per applicable laptop for access to the Adobe Master Collection. This is an annual fee. Ensure all software, and antivirus software is installed. See website for details.
- Step 3 Read the **Albany Creek State High School BYO Laptop Policy and Procedures** documents and return a signed "Bring your own Laptop (BYO Laptop) User Agreement" by the 16 February 2018.

# 2018 Bring Your Own Laptop (BYO) Program



## Device Requirements

### Preferred Laptop (Best for Graphics, AutoCAD and IT students)



Windows 8.1, Windows 10,  
 8 GB RAM, 512 GB HDD,  
 15 inch screen or better,  
 CPU I5 or better



Microsoft Surface Pro  
 8 GB RAM, 256 GB HDD,  
 15 inch screen or better  
 CPU I5 or better



Mac Book Pro  
 8 GB RAM, 512 GB storage  
 13 inch screen or better  
 CPU I5 or better

### Acceptable Laptop



Windows 8.1  
 4GB RAM, 512 GB HDD,  
 13 inch screen or better,  
 CPU I3 or better



Surface Pro  
 4 GB RAM, 128 GB HDD,  
 13 inch screen or better,  
 CPU I3 or better



Macbook Air  
 4 GB RAM, 122 GB storage  
 13 inch screen or better,  
 CPU I3 or better

### Unacceptable Devices for Year 11 and 12 BYO Laptops

**\* Wi-Fi Specifications for any BYO Laptop - Wireless N. "Full" version not draft**



Microsoft Surface RT



Any Android tablet

### Unacceptable operating systems.

Any laptop running an operating system older than:  
 Windows 7  
 Mac OSX 10.10